



## Helpful Scheduling Information

This is for reference only. Information subject to change

Scheduling Derry or Windham office (603) 537-1363 Fax: (603) 537-1324

Walk-in services are always available for X-ray. Saturday appointments available for X-ray, Mammography & MRI & Ultrasound

**CT/MRI scheduling (603) 537-1378 or (603) 537-1394 Dedicated Fax: (603) 434-3749**

### Information to have when scheduling any exam

- Patients full name
- DOB
- Exam being ordered
- Patients phone number
- Diagnosis/Reason for exam
- Insurance plan and policy number
- Is Pre-cert required?

**Once you have obtained this information you may fax the order and then call to schedule the patient or we are happy to schedule the patient for you.**

CT/MRI dedicated fax (603) 434-3749 All other orders (603)537-1324

### CT/MRI Contrast Studies

lab work to be completed prior to exam:

- Age of 60 years or older
- History of hypertension
- History of diabetes
- History of renal failure or renal disease (including solitary kidney, renal transplant, renal tumor)
- History of severe liver disease (cirrhosis), previous liver transplant or awaiting a liver transplant.
- (eGFR should be evaluated within 1 week of MRI scan for hepatic disease patients)
- The lab work includes creatinine level and eGFR to evaluate the ability of your kidneys to flush the contrast from your body.

**Arthrogram & Fluoro Guided Injections** - must include a list of all medications, if currently no medications please indicate. \*If patient is on any type of blood thinner they must be triaged by our nurses prior to booking.

### Pre-Authorization tips

- It is best to verify authorization for all patients as each patients policy requirements vary

### Self-Pay Policy

Uninsured patients may be eligible for a discount. Payment is due at time of service for full discount. To determine your eligibility for a discount or 6/12/18 month interest free payment plan please call our office.

**High deductible plans** – Our contracted rates with insurance plans are very competitive and in most cases are 40-70% less compared to hospital imaging.